

Computer Literacy Skills
Lecturer: Tim Kovar
tim@nowwhichway.com

Week 1
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Module Website

Syllabus

Module Descriptor from Course Document

Module Content

- What is the First Year BA Photography about?
- Define the most important information.
- Group that information into categories that will be links on website.
- How are we going to present that information?
- What digital skills will be needed?
- How many different formats can we use to communicate this information?

(this info is important. We can have 400 applicants for 300 places on the course.
Wouldn't they like more specific information on how to succeed?)

Requirements

Individual work:

- MS Word document:** correctly formatted, **no** spelling mistakes.
- Photoshop:** image scanning, sizing, saving, file types.
- Adobe PDF: when and why.
- Powerpoint and Keynote:** presentation skills, information architecture

Group Work:

- Prepare gallery of photographic work
- Present selection of academic work
- Describe academic and practical projects
- Summarize personal responses to first year in college
- Create collaborative process

Critique this Document